

2023-2024 Special Olympics Alberta – Edmonton

Volunteer Registration Package

All the Information you need to know about registering for the upcoming program year!

EDMONTON SPECIAL OLYMPICS ALBERTA



TABLE OF CONTENTS

2023-2024 PROGRAM INFORMATION	
PROGRAM OUTLINE	
HOW TO REGISTER	
REGISTRATION TIMELINE.....	
HOW TO REGISTER – REGISTRATION & PAYMENT OPTIONS	
ACCESSING THE REGISTRATION FORM LINK!.....	
REGISTRATION DAY	
WAIVERS.....	
QUESTIONS & INQUIRIES	

Registration Process

The aim of the registration process for 2023-2024 is to keep things as simple as possible – for you, and for the Special Olympics team! As such, we are proceeding with registration on a Microsoft Form for this season.

All registrations will be submitted through an electronic form, for those with an email on file. The registration form will remain open while there are spots available in the program.

Read this package in full for all you need to know to register for this season!

**Special Olympics Edmonton
2023-2024 Program Outline**

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Season	Program	Fee	Start	End	Weekday	Time	Location
Fall Start Dates	5-Pin Bowling						
	AS1	\$200	Oct	Mar	Sundays	10:00am - 12:00pm	Bonnie Doon Bowling Lanes Bonnie Doon Shopping Centre 8330 82 Ave
	AS2	\$200	Oct	Mar	Sundays	1:00pm - 3:00pm	Bonnie Doon Bowling Lanes Bonnie Doon Shopping Centre 8330 82 Ave
	AS3	\$200	Oct	Mar	Sundays	10:00am - 12:00pm	Plaza Bowling Co. 10418 118 Ave NW
	10-Pin Bowling	\$200	Oct	Apr	Saturdays	1:00pm - 3:30pm	Gateway Lanes 3414 Gateway Blvd NW
	Alpine Skiing	\$220	Nov	Mar	Wednesdays	6:00pm - 8:30pm	Sunridge Ski Area 10980 17 St NW
	Artistic Gymnastics	\$95	Oct	Dec	Tuesdays	TBD (evenings)	South Edmonton Gymnastique + Ninja 5140 67 Ave NW, Edmonton, AB T6B 3N9
	Curling	\$110	Oct	Feb	Tuesdays	6:30pm - 7:30pm	Ottewell Curling Club 4205 102 Ave NW
	Floor Hockey	\$110	Oct	Feb	Wednesdays	6:00pm - 8:00pm	Edmonton Expo Centre 7515 118 Ave NW
	Indoor Soccer (Adult)						
	Rec	\$100	Oct	Mar	Thursdays	5:30pm - 6:30pm	Edmonton Soccer Centre East 12720 Victoria Trail NW
	Advanced	\$100	Oct	Mar	Thursdays	5:45pm - 6:45pm	
	Rhythmic Gymnastics	\$65	Nov	May	Thursdays	6:00pm - 7:00pm	Princeton School 7720 130 Ave NW
	Snowshoeing	\$55	Nov	Mar	Sundays	2:00pm - 3:30pm	Rundle Park - ACT 2909 113 Ave
	Swimming						
	Beginner	\$130	Oct	Feb	Mondays	8:15pm - 9:15pm	Gerry Kelly Aquatic Centre - MacEwan University 10800 105 Ave NW
	Intermediate	\$130	Oct	Feb	Mondays	8:15pm - 9:15pm	
	Advanced	\$180	Oct	Feb	Sundays & Wednesdays	5:00pm - 6:00pm (S) 8:15pm - 9:15pm (W)	
Winter Start Dates	Introduction to Strength Training	\$85	Jan	May	Tuesdays	6:00pm - 7:30pm	Steadward Centre University of Alberta Van Vliet Complex - 116 St & 87 Ave
	Powerlifting	\$105	Jan	May	Thursdays	6:00pm - 7:30pm	
	Track & Field	\$95	Feb	Jun	Mondays	7:00pm - 8:30pm	Footie Field 11601 68 Ave
Spring Start Dates	Basketball						
	Novice	\$75	Mar	Jun	Mondays	6:00pm - 7:30pm	St.Basil Elementary 11510 102 St NW, Edmonton, AB T5G 2E7
	Intermediate	\$85	Mar	Jun	Thursdays	6:30pm - 8:30pm	King's University 9125 50 St NW, Edmonton, AB T6B 2H3
	Advanced	\$85	Mar	Jun	Thursdays	6:30pm - 8:30pm	
Summer Start Dates	Bocce	\$60	May	Jul	Tuesdays	6:00pm - 7:30pm	Lilian Osbourne High School - 2019 Ledger Rd
	Golf						
	Rec	\$120	May	Jul	Wednesdays	6:00pm - 7:00pm OR 7:00pm - 8:00pm	Ottewell Curling Club - 4205 102 Ave NW
	Intermediate	\$140	May	Jul	Tuesdays	6:30pm - 8:30pm	Country Side GC 51466 RR 232, Sherwood Park
	Advanced	\$140	May	Jul	Tuesdays	6:30pm - 8:30pm	
	Outdoor Adult Soccer						
	Rec	\$60	May	Aug	Thursdays	6:30pm - 8:00pm	Homesteader Community League 575 Hermitage Rd NW, Edmonton, AB T5A 4N2
	Advanced	\$70	May	Aug	Mondays & Thursdays	6:30pm - 8:00pm	
	Pickleball	\$65	May	Jul	Tuesdays	7:00pm - 8:00pm	Royal Gardens Community League - 4030 117 St NW
	Softball	\$70	May	Aug	Wednesdays	6:00pm - 8:00pm	Ermineskin Diamonds - 25 Ave. & 107 Street NW
Walking Club	\$25	Jul	Aug	Mondays	6:00pm - 7:30pm	Grizzly Bear Lodge Park - 9100 Walterdale Hill NW	
Youth Programs	Youth Multi-Sport Program (7-14 yrs)	\$70	Oct	Dec	Saturdays	10:00am-12:00pm	Westmount Fitness Club - 12840 109 Ave NW
	Indoor Youth Soccer (7 - 14 yrs)	\$70	Feb	Apr	Saturdays	10:00am - 11:00am	TBD
	Outdoor Youth Soccer (7 - 14 yrs)	\$60	May	Jul	Saturdays	10:30am - 11:30am	Grandview Community League 6223 124 St NW, Edmonton, AB T6H 3V1
	Little Bowlers - 5-Pin (5- 14 yrs)*	\$110	Oct	Mar	Sundays	10:00am - 12:00pm	Bonnie Doon Bowling Lanes Bonnie Doon Shopping Centre 8330 82 Ave
	Youth Basketball (7 - 14 yrs)	\$70	Mar	Jun	Mondays	5:30pm - 7:30pm	Westmount Fitness Club - 12840 109 Ave NW

Intermediate & Advanced Programs are by coach selection only. Please only register if you participated in this program in the 2022-2023 season.
All new athletes will start out in the beginner level of programs and changes will be made at coach discretion.

Program start-dates and end-dates will be released via email and updated on the website in the weeks prior to the start of each program

****PROGRAM OUTLINE IS SUBJECT TO CHANGE****

How to Register – Registration

1. **Select your programs** – Review this package, the Program Outline, and our Program Guide (attached in email) to select all programs that you want to volunteer with during the 2023-2024 season.

2. Register!

- **Register Online using our Electronic Registration Form.** This is the easiest and quickest way to get registered and takes only a few minutes. Follow the link on the next page to get started! **Registration for all programs opens July 17th and will close when we are full. If there is a program that you are interested in, but it does not appear, please contact Cam at choloboff@specialolympicsedmonton.ca**

3. Follow-Up:

Once registered, you will receive a confirmation email from the office stating that we have received your registration for the 2023-2024 season. There may be additional requirements needed from you prior to the season start including but not limited to:

- **Criminal Record Check (CRC) – You will be contacted if the office does not have a valid CRC & Vulnerable Sector Check.** If you have a valid check, that is not on file with SOE, please email a copy of it to Cam to ensure it is updated on your Volunteer Profile. **This must be completed prior to season start - if it is not completed, you will not be able to volunteer for the program.**
- **First Aid** – If you have an active first aid certification that is not on file, please email a copy to Cam to ensure it is updated on your Volunteer Profile. In addition, if you are interested in completing your first aid certification, please indicate this on your Volunteer Registration – SOE will be in contact with you for more information on how to get you certified!
- **Safe Sport Training – Safe Sport Training via NCCP**
 - **The process to access this training is as follows:**
 - Every coach has access to take this training, and taking the training is completely free. Go to <https://safesport.coach.ca/> to access all information about Safe Sport and the training.
 - This training is offered as part of the NCCP – if you do not yet have an NCCP account and have not taken any NCCP courses, you will have to make an account to take the training. Navigate to <https://safesport.coach.ca/participants-training> and sign in to your NCCP account if you have one or make an account if you have not already done so.
 - Once logged in to your account, select Multi-Sport, under the Multi-Sport drop-down you will find “Safe Sport Training”
 - Select Sport - Special Olympics and answer the questions posed below as they apply. Proceed to the training & complete it!

[Click here to enter text.](#)

- **Coach Development Courses – SOE will contact you with opportunities and requirements for upcoming courses, please keep an eye on your email!**
- 4. Play!**
- You will receive an email in the weeks prior to the program with the start-date and any other information you need to know for the season. Start-Dates have not yet been released for the coming season. **Reminder: Programs will be starting in October this season!**

Accessing the Registration Form Link!

Once the online registration form **OPENS on Monday, July 17th**, you can follow the link below to get started with your registration:

<https://forms.office.com/r/TzrYPixMdp>

This link is for Volunteers ONLY – Athletes must use the Athlete link!

You cannot pause a registration – please be prepared to complete the form in full prior to starting the registration process.

Only ONE volunteer can be registered at a time. If you need to register multiple volunteers, each volunteer must be completed separately. There is no way to register two people on one form.

You will need the following information to register for programs:

- Volunteer Contact Information and the most accessible and regularly used email of the volunteer
- Volunteer Medical Information – Allergies, Seizure information and Protocol (if applicable), Medications and Dosages, Dietary Restrictions or Special Diet
- **One Emergency Contacts and their full contact information**
- Selection of all programs that you would like to volunteer in for the 2023-2024 year

You can also find the Electronic Registration Form at:

- The Special Olympics Edmonton website - [Special Olympics Edmonton » Register](#)
- Special Olympics Edmonton Facebook, online registration email announcements, contacting the office

Waivers

As always, all volunteers must have signed waivers to participate in Special Olympics programs. **These waivers must be signed and submitted annually as part of the registration process.**

This year, waivers will be included in the registration form.

It is entirely the responsibility of the volunteer to ensure that waivers are filled out properly and completely prior to the season start.

Full Programs

The benefit to the registration system this year is that a registration can be completed from anywhere, at any time, with a computer and an internet connection. The system works on many types of devices. This flexibility is to ensure that every opportunity is given for athletes and volunteers to complete their registration in a timely manner.

Every program has a maximum capacity for volunteers. Capacity is determined by two factors – athletes and facility space.

If a program is full, and you cannot find the program you are interested in volunteering in, please contact Cam at the SOE office. Please note that it is not a guarantee that you will be registered in the program you initially submit the registration for. If the program fills, or we require more volunteers in another program, we will contact you to determine the best option moving forward. As always, we want to try to accommodate you – if you have any questions or concerns, please feel free to contact us!

Attendance is taken at programs, and any volunteer that has not registered that attends practice will be asked to sit out until their registration has been processed.

Registrations will be accepted until the start-date of the program. At that time, late registrations will only be accepted on a case-by-case basis, dependent on program numbers, the design of the program, and athletes.

Questions & Inquiries

Have a question, or an inquiry? Please check the following places for the quickest and most effective service!

- Refer to **this package** 😊
- **Registration FAQ** – Visit <http://www.specialolympicsedmonton.ca/registration-faq/> to access the Registration FAQ (Frequently Asked Questions). This page will be populated as we receive questions and will address most quick questions about registration, the process, payments, and troubleshooting. Please visit the FAQ for the quickest access to information without the wait times!
- **Registration Resources** - Visit <http://www.specialolympicsedmonton.ca/get-involved/online-registration-resources/> to see all registration resources and updates as they are made available
- **Email** choloboff@specialolympicsedmonton.ca to be placed in the queue with any specific questions that cannot be answered by the above resources. Please be patient as response times may be lengthy during registration season due to a high volume of inquiries.